

Po Box 2916, 11 A Hanna Mupetani Road, Industrial Area, Walvis Bay, Namibia

Telephone +264 64 216 000 –Fax +264 64 220076

**An Equal Opportunity Employer**

**APPLICATION FOR EMPLOYMENT FORM**

<b>DATE OF APPLICATION</b>	
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**PLEASE COMPLETE APPLICATION FORM IN DETAIL, USING CAPITAL LETTERS**

SURNAME	FIRST NAMES IN FULL

POSITIONS YOU ARE APPLYING FOR:

CURRENT RESIDENTIAL ADDRESS	POSTAL ADDRESS	CONTACT DETAILS
		<b>HOME TEL:</b>
		<b>BUSINESS TEL:</b>
		<b>CELL:</b>

DATE OF BIRTH	PLACE OF BIRTH	ID/PASSPORT NUMBER	CITIZENSHIP
HEIGHT*	WEIGHT*	GENDER*	

*\*Answers optional*

MARITAL STATUS	NUMBER OF CHILDREN	AGE(S) OF CHILDREN
SPOUSES FULL NAMES		

SPOUSES PROFESSION	HIS/HER EMPLOYER

DRIVERS LICENSE	CODE	ENDORSEMENT(S)

GIVE DETAILS OF ANY ENDORSEMENT(S) ON LICENSE

PRESENT STATE OF HEALTH	GIVE DETAILS OF ANY SERIOUS ILLNESSES /OPERATIONS YOU HAVE HAD	GIVE DETAILS OF ANY PHYSICAL DISABILITIES YOU HAVE

GIVE DETAILS OF ANY OTHER BUSINESS INTERESTS AND/OR SOURCES OF INCOME

DO YOU HAVE A CRIMINAL RECORD? (IF YES, PLEASE STATE DETAILS BELOW)

HAVE YOU EVER BEEN DECLARED BANKRUPT OR INSOLVENT? (IF YES, PLEASE STATE DETAILS BELOW)

DO YOU OWN A HOME?	DO YOU OWN A CAR?

ARE YOU PREPARED TO WORK OVERTIME?	
ARE YOU PREPARED TO BE TRANSFERRED TO ANY SUBSIDIARY OR BRANCH OF THE GROUP?	

**DO YOU HAVE ANY PERSONAL/FAMILY CIRCUMSTANCES WHICH COULD INFLUENCE YOUR EMPLOYMENT? IF YES, PLEASE GIVE DETAILS**

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**SALARY INFORMATION**

<b>CURRENT SALARY:</b>	
<b>BENEFITS:</b>	
<b>EXPECTED SALARY &amp; BENEFITS:</b>	
<b>WHEN WILL YOU BE ABLE TO COMMENCE EMPLOYMENT (DATE)</b>	

*Please attach a copy of your most recent pay slip*

**COMMUNICATION SKILLS**

CODES:	(G) GOOD	(F) FAIR	(B) BAD
<b>HOME LANGUAGE:</b>			
<b>LANGUAGE</b>	<b>SPEAK</b>	<b>READ</b>	<b>WRITE</b>
ENGLISH			
AFRIKAANS			
GERMAN			
OTHER			

**SECONDARY EDUCATION**

NAME OF SCHOOL	DATE STARTED-FINAL YEAR	HIGHEST GRADE PASSED
SUBJECTS PASSED	GRADE	SYMBOL

**TERTIARY EDUCATION**

NAME OF INSTITUTION	DATE STARTED-FINAL YEAR	QUALIFICATION OBTAINED

**PLEASE LIST ANY OTHER TRAINING COURSES COMPLETED/QUALIFICATIONS OBTAINED**

NAME OF COURSE/QUALIFICATION OBTAINED	NAME OF EXAMINING BODY/TRAINING INSTITUTION

*Attach copies of all qualifications/certificates*

**PLEASE LIST ANY SPECIAL SKILLS OR OTHER ITEMS THAT MAY CONTRIBUTE TO YOUR ABILITIES TO PERFORM THE TASKS OF THE POSITION/S APPLIED FOR.**


**HOBBIES/ EXTRAMURAL ACTIVITIES (please indicate if you compete on national/club level)**


**ARE ANY OF YOUR RELATIVES OR FRIENDS EMPLOYED IN THE TRANSPORT TRADE?**

**YES**

**NO**

NAME	RELATIONSHIP TO YOU	EMPLOYER	TOWN/CITY

**EMPLOYMENT HISTORY- MOST RECENT FIRST**

PERIOD-FROM-TO	NAME OF EMPLOYER	POSITION HELD	CONTACT PERSON	CONTACT NUMBER	REASON FOR LEAVING	SALARY

<b>MAY WE CONTACT ANY OF THE ABOVE PERSONS FOR A REFERENCE?</b>	<b>YES</b>	<b>NO</b>
<b>IF NO, PLEASE STATE REASON/S</b>		
<b>PLEASE STATE ADDITIONAL INFORMATION IN SUPPORT OF YOUR APPLICATION</b>		

**STATEMENT**

**I DECLARE THAT THE INFORMATION SUPPLIED IS TO MY KNOWLEDGE TRUE AND COMPLETE. I ALSO UNDERSTAND THAT FALSE INFORMATION OR PURPOSELY WITHHELD INFORMATION MAY BE GROUNDS FOR NOT HIRING ME OR FOR IMMEDIATE DISMISSAL AT ANY POINT IN FUTURE, IF I AM HIRED. I AUTHORIZE THE VERIFICATION OF ANY OR ALL INFORMATION LISTED AND I UNDERSTAND THAT THIS APPLICATION FOR EMPLOYMENT DOES NOT CONSTITUTE AN EMPLOYMENT OFFER.**

**DATE:**

**SIGNATURE:**